

**Business, Marketing & Information Technology Education Division  
Executive Officer Team Meeting on Zoom**

**March 27, 2024**

Zoom Meeting Info:

<https://us04web.zoom.us/j/74261952039?pwd=HoJH0j2t5Tgsonp6qsgklV7KuOqGcx.1>

Meeting ID: 742 6195 2039

Passcode: 4T6DL0

**3:30 p.m. – 4:00 p.m.**

**Call to Order:** President Joy Salcedo called the meeting to order at 3:30 pm.

A quorum was established.

**I. Updating Officer Term Limits and Responsibilities**

Joy Salcedo opened the discussion on setting term limits to 2 years specifically for the President and President-Elect positions.

President Elect – Darin Lackey said limiting the terms can benefit our division and will allow us to update the verbiage for clearly defined roles and expectations for each position. This will also allow for holding officers accountable and allow for a review of what is being accomplished.

Mark Burch talked about the importance of continuity being key within the group. Joy stated we will talk more on this at our in person Executive Officer Team Meeting on April 10<sup>th</sup>.

**II. Approval of Contribution to OkACTE for Eric Curtis for Summer Conference**

President Joy Salcedo talked about the team meeting in October and the discussion over making a contribution to OkACTE to help sponsor the cost of this speaker for Summer Conference.

Mark Burch said a total of \$3950 would be sufficient. He explained that OkACTE would pay half of it and he would share the session topics with us at the next meeting.

Joy made a motion to approve the \$3950 donation to OkACTE to help pay for guest speaker Eric Curtis for Summer Conference sessions. Darin Lackey seconded the motion. The motion passed.

**III. Discuss SWAG gifts for Summer Conference**

President Joy Salcedo shared that the Amazon business account had been created and encouraged members to bring samples of items to our next meeting to select which SWAG gifts we would like to order for the membership.

**IV. Review Reimbursements for Officer Travel**

Joy explained that Darin was able to attend the conference in Washington DC over Spring break.

**V. Leadership Retreat**

OkACTE encouraged attendance to the Leadership Retreat and how much teams can get accomplished during that time. Katrina McDowell added that having dedicated time to meet and focus on the work we need to accomplish would be beneficial.

Karen Montgomery asked when there would be an Agenda for the April meeting so she could get her request to attend approved. Joy stated she would have it to her by Friday.

**Adjourn:** There being no further business to discuss, President Joy Salcedo made a motion to adjourn. Katrina McDowell seconded the motion. Meeting adjourned at 4:01 pm.