

**OKLAHOMA ASSOCIATION OF CAREER & TECHNOLOGY EDUCATION
BUSINESS, MARKETING & INFORMATION TECHNOLOGY
EDUCATION DIVISION**

Proposed Bylaw Amendment

**Presented to the BMITE Division Membership at OKACTE Summit Membership Meeting
Tuesday, August 1st, 2023 at 9:00am – Cox Convention Center, Tulsa, Oklahoma**

Bylaw Addressed: ARTICLE IV. OFFICERS, Section B. Officers-, Subsection 2, which currently reads as follows:

2. The President shall preside at all meetings, appoint such committees as are necessary to conduct the organization, and serve on the BMITE Executive Board. The President will also serve on the CareerTech Administrative Council (CTAC) and chair BPA and DECA Day at the Capitol. The President shall serve as the Voting Delegate, representing the BMITE BMITE Division at the National ACTE Conference, with the BMITE Division matching the stipend paid by OkACTE to attend. If the President is unable to attend the National ACTE Conference the President-Elect will serve as the Voting Delegate. In addition, the President will plan activities at the leadership conference and communicate condolences and congratulations to members on behalf of the BMITE Division. The President shall have a \$100 budget set aside to attend OkACTE professional development opportunities during the school year.

Proposed Bylaw Amendment would change the last sentence (underlined) to state the following:

The President shall have a budget of up to \$500 to attend OKACTE professional development opportunities during the school year to cover out-of-pocket expenses after other sources of reimbursement have been exhausted, i.e.: school district reimbursement. Receipts must be presented for reimbursement with registration and proper travel and food receipts in accordance with current GSA per diem requirements.

*The motion to propose the above Bylaw Amendment was made by Dayna Stephens and seconded by Darin Lackey at the Spring Executive Officer Meeting held on April 12, 2023 in the Tuttle Seminar Room, Oklahoma Department of CareerTech.

Rationale for the Proposed Amendment:

The BMITE Division Executive Officer Team in conjunction with the BMITE Division Policy Committee recognizes the need to update the Division Bylaws to align with current OKACTE policies and verbiage. During the Division Bylaws review process, the Executive Officer Team and the Policy Committee identified a budgetary issue with regards to a specifically stated budget cap. Both the Division Executive Officer Team and the Division Policy Committee believe the current cap is out of date and poses a financial hinderance/burden to Members wishing to serve the BMITE Division in a leadership capacity. At present, stated budgets within the current Division Bylaws have not been updated or adjusted to reflect the rise in cost of goods, services, and registration fees for quite some time. The proposed amendment addresses the specific \$100 cap to the budget of the BMITE Division President to attend the required OKACTE professional development opportunities, raising the budget cap to \$500. The role of President is the only Executive Leadership position subject to a specifically stated financial cap within the Division Bylaws. All other Executive Officer Team positions are not subject to a specifically stated professional development budget, as these roles do not have a need for such budget. Furthermore, the BMITE Division Executive Officer Team and the Policy Committee recognize not all members who serve as President receive financial support from their school districts. The goal of this amendment is to provide any BMITE Division Member serving as President the financial support necessary to be successful in the role, regardless and independent of school district reimbursement policies. All school district reimbursement sources must be exhausted before the Division's allotted budget can be used. Additionally, the proposed amendment would add documentation requirements for reimbursement, including the use of GSA Per Diem guidelines for the geographic region in which the professional development is being held. If enacted, the amendment will take effect immediately.