

**CAREERTECH ADMINISTRATIVE COUNCIL
FOURTH QUARTER MEETING MINUTES
Thursday, July 30, 2020 4:00pm**

Zoom Meeting called to order at 4:03 by Dwight Hughes, CTAC Chair

Roll call was taken to establish a quorum.

Minutes read and approved.

Financial Reports for CTAC, OTAC, and OkACTE presented by Michelle Keylon for July 1, 2019 through June 30, 2020. This year OkACTE expenses exceeded income; OATC is passthrough account to move the dues; CTAC good position.

Audit Report for 2018-19 showed no findings or recommendations. Motion and second to approve the audit. Approved.

Budget for 2020-2021 was presented. Income expectations are slightly less than in previous years. Motion and second to approve the audit. Approved.

Nomination and Vote for CTAC Fiscal Officer. Michelle Keylon agreed to continue for another year. Nominations taken from the floor. None were received. Motion to approve Michelle Keylon as CTAC Fiscal Officer was unanimously approved.

Dr. Marcie Mack

Retirements in various areas has occurred; filled by people within the agency. FY 21 Budget reduced \$6 million: state agency \$900,000, Tech Center cut \$4.3 million; Comprehensive Schools cut \$766,000. However, lottery appropriations were up \$523,000 and Carl Perkins grant allocations were up \$294,000.

Dr. Mack also mentioned interactive data regarding our system could be found at the okcareertech.org web site and well as work-based learning resources and PD for schools and connecting industry. Virtual Job Shadowing will be available in mid-August for use in the classroom.

Meat Processing program launched in June. Online and hands-on components scheduled to begin within the next two weeks.

Oklahoma Education and Industry Partnership had 212 participants (80 were teachers). A way for teachers to engage with industry.

Tech Center Professional Development for Board Members is available through the Summit with additional PD being offered throughout the year.

The agency has also been proactive in adapting and innovating during COVID. In March, the agency moved about 150 staff to telework status in two days. In July/August staff have returned to the office on a rotation schedule.

For the Oklahoma Summit, second day, August 4
You will be invited to accept an invitation for the second day where you can choose your division (primary or secondary). You must accept the invitation to be allowed to access content. Andrea Hancock is contact person.

OATC – Glen Cospers

Could not hear report well (audio via phone) – will correct this area when official minutes from OkACTE are made available.

Report from Brooke Kusch, OkACTE President:

Rana McVey will be OkACTE President for 20-21; Krystal Sack will be President-Elect. Also, we would like to welcome the Support Staff Division to this meeting (now an official division of OkACTE).

Oklahoma Summit registration closes tomorrow (July 31); we will be featuring our award winners. Not being in person to cheer them on, remember to give them a shoutout! There will be 36 breakout sessions on Day 1 after opening session. These sessions will be available after conference so they can all be seen at another time. Also, be sure to take advantage of the Resource and Chat rooms. On July 22 there was an email that had a video on all the conference information. This video gives a tour of the platform for the conference.

Here are some coming events for this year: Leadership OkACTE on 9/17 & 18 which will be virtual this year; OkACTE Excellence will be doing a web series in October and November; 2nd annual Legislative Forum on November 10 (virtual)—be prepared to attend; winners' workshop will be held; B&I in April; NPS in March, Region IV in April, Arkansas.

Oklahoma fellows are joining us today. This program will be paused this year and return the following year; will be using the alumni to help plan for that time.

Report from Skye McNiel, OkACTE Executive Director

Skye recognized Dwight Hughes, CTAC President and Brooke Kusch, stating how great he has been to be available to the OkACTE staff.

Legislative Updates include Interim Studies in which they are currently watching about 22; some directly effect CTE, some have trickle down effects and some have effects in higher ed. If interested in watching interim studies from home, you are welcome to contact their office!

Other items being watched: COLA and retirement; Primary runoffs – 8; a large number; lost a few incumbents in the primary; PAC gave out \$20,000 yesterday and will give another one in November to supporters of CTE. Mr. Dick Lowe, former CTE, is running and we are glad to support him.

August 4 is Oklahoma Summit. This has been a real team effort between the agency and ODCTE. Some have questioned the \$75 fee. But, it costs as much to host a virtual conference as it does an in-person conference. The agency chose a very interactive application so you would enjoy it and keeping within budget.

Lorri Carlisle has continued to work on sponsorships. We lost so many when we went virtual but due to her hard work, we are back up to even at this time. We encourage you to talk with sponsors which will, in turn, allows us to keep prices down.

Dasza Carter, played a walk-through of the virtual conference software for us. All information for OK Summit can be found at Okacte.org. The Speaker Page includes all the breakout sessions. An email will go out either tomorrow or this weekend with actual directions for logging into the virtual conference. If Career Techs would like breakout rooms that is possible. Also, all sessions will be available for three (3) months following conference. Further, any handouts you want to download can be placed into your briefcase and they will be emailed to you following the conference.

Brooke Kusch asked for volunteers for a serve on a task force for review of the Bylaws. Volunteers include: Mark Wilson, Rana McVay, John Noel, Jodie Elund, Steve Yadon, and Meredith Walker-Simerly. Recommendations will come back in October, 2020.

Dwight Hughes recognized Brooke Kusch who will be CTAC Chair, 2021-22.

Meeting adjourned at 5:10 p.m.

Minutes submitted by Sherri Gleaves, BMITE CTAC Representative